

F. No. MSDE-43/OT/ASSESSMENT/2022-AP
(Computer No. 56519)
Government of India
Ministry of Skill Development & Entrepreneurship
(Apprenticeship Division)

Shram Shakti Bhawan, New Delhi
Dated 30th December, 2022

OFFICE MEMORANDUM # 9

Subject: Assessment and Certification of Apprentices under Optional Trade (OT) – reg.

Please refer to guideline dated 01.10.2019 issued under National Apprenticeship Promotion Scheme (NAPS) of the Ministry of Skill Development & Entrepreneurship (MSDE). It is invited towards Point 8.7 of the guideline which specifies that, assessment and certification is mandatory for all apprentices. Further, the guideline on framing courses for Apprenticeship Training Program dated 19th November 2018 issued by Ministry also mention that apprentices will need to go through an assessment. Further, a separate advisory for assessment fee was also issued under Optional Trade (OT). All the above referred guidelines and advisory are available on the public domain <https://www.apprenticeshipindia.gov.in/> > Acts & Guidelines.

- 2) An analysis on assessment / certification numbers viz-a-viz completed apprenticeship contracts under Optional Trade is found to be abysmally low and causes worry.
- 3) In view of the above, all Sector Skill Councils (SSCs) and Third-party Aggregators (TPAs) associated with OT are, therefore advised that assessment of apprentices have to be adhered as per the guidelines mentioned in paragraph 1/ above. Any laxity shown by any SSC/TPA will be viewed seriously.

This issues with the approval of Competent Authority, MSDE



(Anita Shrivastava)
Director, Apprenticeship

To:

1. CEO, NSDC
2. All Joint Apprenticeship Advisers - CEO, Sector Skill Councils
3. All TPAs

Copy to:

1. Sr. PPS to Secretary, MSDE
2. Sr. PPS to DG, Directorate General of Training
3. All the Regional Directors, RDSDEs
4. All the State Apprenticeship Advisers
5. All Assistant Apprenticeship Advisers